

Newcastle International School Duty of Care - Safeguarding Policy for Under 18s

At Newcastle International School (NIS), the safety and welfare of all our students, especially those under 18, is of paramount importance. Recognizing the vulnerability of our international and underage students, we have stringent procedures to ensure their safety and support.

Emergency Contact Details:

- Parent/carer emergency contact details are collected at enrollment.
- The Managing Director, Heather Long, oversees our 24/7 emergency phone.
- Emergency Contact: 07795022994 (Available 24/7).

Medical Information/Emergencies:

- Parents/carers provide medical consent and details of their child's health.
- Awareness of any behavioral or emotional issues is crucial for appropriate support.
- On-site first aid is available daily, administered by trained staff members Maryam and Heather.

Airport Pick-Up:

- Unaccompanied minors are met at the airport by a DBS-checked staff member.
- For group arrivals, we employ a DBS-checked coach driver.

ID Badges:

- Junior students receive ID Badges displaying their name, school contact details, and the emergency number.

Staff Recruitment:

- All staff working with children undergo Disclosure & Barring Service (DBS) checks.
- Home stay hosts are also subject to DBS checks.

Class and Activities:

- Students under 16 are segregated from those over 18 in classes and activities.
- In-house activities may involve all age groups but are always supervised with CCTV coverage in communal areas.

Supervision for Activities:

- All activities, including outdoor ones, undergo risk assessments.
- A minimum of two staff members supervise each group during outdoor activities.

Welfare Team:

- Students agree to our terms, including Equal Opportunities and Health and Safety policies.
- Welfare concerns can be addressed with Heather Long or Maryam Alizadeh, who also proactively check on student wellbeing.

Homestay Accommodation:

- Hosts for under 18s guide students on their first journey to and from school.
- Hosts are expected to be home when students return from school.

Curfew Time:

- Curfew for under 18s in home stay is advised to be no later than 7pm.
- The school informs homestay families in advance of any school-arranged activities extending past curfew.

The complete Safeguarding Policy for Under 18s is available on our website and in the admin office, ensuring transparency and accessibility for all stakeholders.